



Spring 2019 REC Head Coach Checklist

TEAM INFORMATION

Current team name:	
Age Group/Division:	
Uniform Color:	
Head Coach Name	
Assistant Coach Name:	
Team Manager Name:	

- Log into your team account in GotSoccer using the link, username, and password at bottom of email from Michelle.
- Locate your team roster (log into team account, click on roster in gray menu bar)
- Determine the days, times, and location you want to hold team practices
- If you would like to hold your practices at the VYSO Soccer Complex, you must [sign up online using this link](#). You will be assigned a fields related task in exchange.
- Look up your team's uniform color in your team account in GotSoccer
- Contact your players to let them know who you are and the details of the first team meeting/practice.
- Review the draft schedule in your team account. Submit [schedule change request form](#) if necessary.
- Determine if you want an assistant coach and/or team manager. Fill out [team official form](#) to notify Michelle to add them. Tell your team officials to register using the link on the REC coach page.
- Decide if you want to change your team's name. Fill out the [team name change form](#) if you do want to change the name.
- Read the [VYSO Code of Conduct](#). Review this document with your team's parents.
- Sign up for [RainedOut text alert service](#). This is what we use to notify everyone when the fields close due to weather or other issues.
- Make sure there is a photo uploaded into your coach account in GotSoccer. Michelle will not print your KidSafe card if there is not a photo in your account.
- Read the full Spring 2019 REC Coach Newsletter that was emailed with this checklist.
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